

# NEIGRIHMS

**North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong**  
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)  
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ESTT-I-APAR0FACT/1/2024-Estt.I-Part(1)

Dated \_\_\_\_ 2026

## CIRCULAR

**Subject: Disclosure of Annual Performance Appraisal Report (APAR) for March Ending 2026- reg.**

Attention is invited to the Institute's circular No.ESTT-I-APAR0FACT/1/2024-Estt.I-Part(1) dated 9.3.2026., wherein, the SPARROW was implemented for the APAR reporting year March ending 2026.

Accordingly, all Faculty Members, Officers, and Staff are hereby informed that the **APARs for the year ending March 2026**, upon completion of the prescribed reporting and reviewing process are disclosed and made available for viewing/access through the **SPARROW application**.

Concerned Officer Reported Upon (i.e. Faculty, Officers and Staff) are required to view the APAR in the SPARROW application upon its disclosure.

If there is any representation against the entries and the final grading given in the Report may be submitted through SPARROW within 15 days from the date of receipt of the entries.

If no representation is forthcoming from your end within 15 days, it shall be deemed that you have no representations to make and the APAR will be treated as final.

All concerned are requested to take note of the above and ensure compliance.

Digitally signed by  
PAWAN DEEP  
Date: 07-10-2026  
13:25:37

(Lt. Cdr. Pawan Deep)  
Deputy Director (Admn)

Memo: ESTT-I-APAR0FACT/1/2024-Estt.I-Part(1)

Dated \_\_\_\_ 2026

Copy for information with a request to circulate the above contents amongst the Faculty, Officers, and Staff working under their charge to:

1. The Dean/Medical Superintendent, NEIGRIHMS, Shillong.
2. All the HODs/HODs i/c, NEIGRIHMS, Shillong.
3. The Superintending Engineer, NEIGRIHMS, Shillong.
4. The Principal College of Nursing, NEIGRIHMS, Shillong.
5. All Sections Heads in Admn. Block/Hospital/Nursing/Central library etc. NEIGRIHMS, Shillong.
6. The Programmer, IT Cell with a request to upload in the Institute website.
7. The P.S. to Director, NEIGRIHMS, Shillong for kind information of kind Director.

Sd/-

(Lt. Cdr. Pawan Deep)  
Deputy Director (Admn)